

## West Highlands Pacific Homeowners Association

### Pool Reservation Rules & Regulations

1. Pool party reservations at the West Highlands Pacific Recreation Center are restricted to homeowners/tenants, for personal and private parties. Reservations of the facility by outside organizations, whether or not requested by a homeowner/tenant, are not permitted.
2. Pool parties are allowed at the West Highlands Pacific Recreation by registration only.
3. Pool party reservation/rental may be made as many as sixty days in advance but no less than ten (10) working days in advance of the event date.
4. An application for reservation of the facility must be made by homeowners/tenants, through the management office representatives(s). The applicant must be present during the entire period of time during which the facility is in use under such reservation.
5. A refundable security deposit of \$300 (check only) is required prior to a reservation being finalized.
6. Pool party reservations are for two (2) hours.
7. Pool party reservations are limited to fifteen (15) guests.
8. Proof of \$300,000 certificate of insurance, naming West Highlands Pacific Homeowners Association additionally insured on the event date is required prior to a reservation being finalized.
9. Compliance with all rules and requirements as outlined in the rental agreement is mandatory.

#### **Sample Insurance providers:**

- TheEventHelper.com (<https://www.theeventhelper.com#lc98dU>)
- Geico (<https://www.geico.com/event-insurance/>)
- RVNA (<https://rvnaeventinsurance.com/>)

**Please provide a complete guest list to management staff at least 24 hours prior to your reservation**

# West Highlands Pacific Homeowners Association

## Pool Reservation Application

5950 Blazing Star Lane, San  
Diego, CA 92130

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Name \_\_\_\_\_

Address \_\_\_\_\_ Email \_\_\_\_\_

Phone Number-Home \_\_\_\_\_ Cell \_\_\_\_\_

Date of reservation \_\_\_\_\_ Start \_\_\_\_\_ End \_\_\_\_\_ Maximum of two (2) hours

Number of Guests \_\_\_\_\_ (**Maximum of 15 guests**) Type of Event \_\_\_\_\_

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Security/Cleaning Deposit –            \$300.00            Check # \_\_\_\_\_

Insurance Certificate & Endorsement-            Received Yes \_\_\_\_\_ No \_\_\_\_\_

Pool Rules & Regulations-            Distributed Yes \_\_\_\_\_ No \_\_\_\_\_

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Refund of cleaning and security deposits are subject to reduction for cost(s) incurred as a result of:

- A. Violation of any of the Association's Rules and Regulations
- B. Damage to facility and/or it's contents
- C. Damage to recreational facilities or common areas
- D. Cleanup

**Please provide guest list to management staff at least 24 hours prior to your reservation**

**Make checks payable to West Highlands Pacific HOA.**

All furniture and décor must remain undamaged, clean, and accounted for.

**THERE WILL BE A MINIMUM OF \$100 CHARGED FOR ANY DAMAGE TO THE FURNITURE OR DÉCOR.**

**IF DAMAGE EXCEEDS THE \$300 DEPOSIT YOU WILL BE ASSESSED FOR THE ACTUAL COST TO REPAIR OR REPLACE.**

By signing below you acknowledge and accept full responsibility for yourself / your guest actions and that you understand all of these rules and any possible fees that may result.

Member's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_



